**Dufferin Marsh Committee**

**Executive Meeting Minutes**

**Nov. 12, 2013**

**Grackle Coffee House**

**Present were**: Charles, Mary, Greg, Jenn, Brenda, Linda

Regrets: Sheila, Liz

The meeting was called to order shortly after 8 p.m.

**1. Review of October 8 Minutes.**

The minutes were accepted as read.

**2. Review of AGM Minutes**

Business arising from these minutes:

Mary noted the amount ($500) for the last cheque for Peter MacKinnon.

Charles and Mary will draft a letter and issue same to Peter.

**Mary** moved that, henceforth, the Secretary shall be the keeper of all correspondence. Seconded by Charles. Carried.

Charles reported that our Remembrance Day Wreath from Flowers on Main ($50) was very good.

Brenda reported that Susanne Prince (Agricultural Society) indicated that we might get a banner.

Greg suggested that we should order wreaths each October.

DMC Identity (moved to New Business)

**3. Chestnuts for Main St. Christmas – Dec. 7**

Brenda has the paperwork for the Insurance requirements.

Charles noted that we appear to have the incorrect forms.

**Brenda** will email Andy MacPherson to see if anything else is required and correct the forms.

Chestnuts to be purchased from the Hwy 9 Market.

**Brenda** will contact them towards the end of November.

**Linda** can email Brenda regarding the amount that we have purchased previously.

Other materials/supplies:

**Brenda** bags, salt, small table

**Charles** sign, light

**Liz** tongs

**Mary** BBQ, wash stand

It was noted that Bob Gwalchmai will have a trailer to be moving things that day and that he might be able to help us out.

Our site is near Schomberg Tech, beside the King Twp booth, and will have electrical supply for the light.

Scoring and cooking on Friday evening at Mary’s (Liz will oversee): **Brenda**, **Linda**, **Sheila**, **Donna**, **Liz**, and Mary later.

**Schedule**

 4 – 5 Eric, ? (set-up)

 5 – 6 Liz, ?

 6 – 7 Brenda, ?

 7 – 8 Greg, ? (knockdown)

Mary noted that she would not be available due to other commitments.

**Mary** will send out a volunteer search by email to fill in vacant spots on the schedule.

It was suggested that the last people on the schedule count the money, agree and then sign off on the amount.

**Brenda** will collect the proceeds at the end of the event.

**Brenda** will send an email to all regarding the outstanding receipts/cheques.

**4. Membership**

(moved to New Business)

**9. 2014 Events Calendar**

The list of upcoming events was reviewed and dates noted as known.

**New Business**

**Identity Issues**

This matter was discussed at the AGM.

Mary noted some of the points which arose:

 - Liz suggested that we stress the “community” aspect of the group.

 - Susanne Prince raised the question, what part of the community do we want to work in? We are already operating outside of the Marsh.

The question was asked, should we change the name of the group?

Also, should we change the look/style (brand) of our posters?

**Jenn** offered to look into alternatives from a design perspective.

Mary suggested an umbrella group function, overseeing other interest groups, e.g., King Corp. of Citizen Science, Friends of the Environment Schomberg.

Brenda suggested contacting the existing Youth Group, to engage kids. Greg mentioned the King City Youth Council also.

Mary suggested that groups’ efforts could be acknowledged through plaque recognition.

Mary asked if we should form a subcommittee to determine how to proceed – it seems to require a separate meeting. Jenn felt that it needs to be discussed with the whole Executive.

**Mary** moved that, beginning in January, an interim meeting be held to discuss the future direction of the Dufferin Marsh Committee, on the 4th Tuesday of each month. Seconded by Charles. Carried.

**Memberships**

It was suggested that the questions regarding members’ views need to go out to more people.

**Incorporation Papers**

**Mary** will forward these as they are now the responsibility of the Recording Secretary.

Brenda moved to adjourn at 9:45.